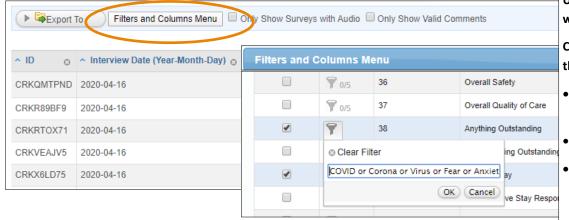# PRC Voices: A Recognition Tool for COVID-19
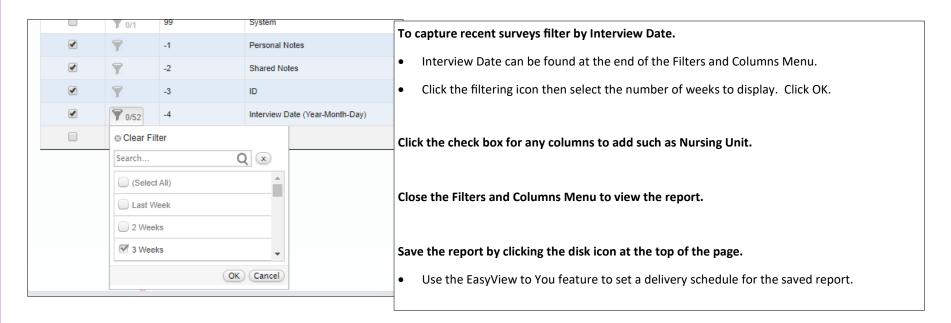
Searching for positive comments based on key words:

Use the Filters and Columns Menu to search for specific words a respondent may have given .

Click the filtering icon for *Anything Outstanding* and enter the search terms.

- Search the root of the word in order to capture most iterations of a word.

- Separate search terms with the word OR.

- Suggested key words: COVID or Corona or Virus or Fear or Anxiety or Anxious or Scared or Worry or Worried or Worries or Ease or Calm or Comfort or Safe or Protect

To capture recent surveys filter by Interview Date.

- Interview Date can be found at the end of the Filters and Columns Menu.

- Click the filtering icon then select the number of weeks to display. Click OK.

Click the check box for any columns to add such as Nursing Unit.

Close the Filters and Columns Menu to view the report.

Save the report by clicking the disk icon at the top of the page.

- Use the EasyView to You feature to set a delivery schedule for the saved report.

Need additional help? Contact EasyView Support by emailing easyview-support@prccustomresearch.com or calling 800-547-9584.